
Registration Services

Contents

1	Introduction.....	4
2	Submitting Switch Requests	6
3	Submitting Initial Registration Requests.....	7
4	Transporter Initiated Registrations	8
5	Registration Service Request Validation	9
6	Switch Request Objections	11
7	Interface Table for Submitting, Validating and Objecting to Switch Requests	14
8	Interface Table for Submitting and Validating Initial Registration Requests	17
9	Withdrawals.....	21
10	Annulment	24 2425
11	Confirmed Registrations	27 2728
12	Secured Active Registrations.....	30 3031
13	Registration Status: Sending of Notifications and Synchronisation Messages 33 3334	
14	Registration Deactivation Requests	50 5051
15	Change of Shipper Requests.....	56 5658
16	Change of Domestic Premises Indicator Requests.....	62 6263

SCHEDULE 23

Registration Services

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Domestic Suppliers	Mandatory
Non-Domestic Suppliers	Mandatory
Gas Transporters	Mandatory
Distribution Network Operators	Mandatory
DCC	Mandatory
Metering Equipment Managers	N/A
Non-Party REC Service Users	N/A

Change History

Version Number	Implementation Date	Reason for Change
0.1	N/A	Version agreed for industry consultation 5 June 2018
0.2	N/A	Version agreed for industry consultation 15 October 2018
0.3	N/A	Version agreed for June 2019 industry consultation. Incorporates CR-E01, E09, E16, E17, E18, E23, E38 and E41 and updated to take account of comments to the October 2018 consultation and wider programme review.
0.4	N/A	Updated draft for Summer 2020 publication
0.5	N/A	Updated draft for November 2020 re-baselining
0.6	N/A	Updated draft for Spring 2021 Switching Consultation
0.7	CSS Go Live	Final update for SCR Modification
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MHHS	N/A	MHHS required changes: Draft for industry review
MHHS v0.2	N/A	MHHS required changes: updated draft post industry consultation

MHHS v0.3	N/A	Version uplifted following CCAG Approval
MHHS v0.4	N/A	Mop up version – updated to include transition text

1 Introduction

1.1. This [REC Schedule](#) covers the following activities (and the resulting synchronisation of the [Switching Data Services](#)):

(a) the process by which [Registration Service Request](#)s are submitted and validated or rejected¹;

¹ [Registration Service Request](#)s comprise [Initial Registration Request](#)s (including [Transporter Initiated Registration](#)), [Switch Request](#)s, [Objection Response](#)s, [Withdrawal Request](#)s, [Annulment Request](#)s, [Registration Deactivation Request](#)s and [Registration Event Request](#)s.

(b) the process by which [Switch Request](#)s can be objected to, withdrawn or annulled;

(c) the process for deactivating a [Registration](#);

(d) the process by which the [Registration Status](#) of a [Registration](#) changes as a result of [Registration Service Request](#)s;

(e) the circumstances in which a proposed [Registration](#) is cancelled following a change to the [RMP Status](#); and

(f) changes to a [Shipper](#) or [Domestic Premises Indicator](#) (where these events are unrelated to a change to the [Registration](#)) – these are initiated by a [Registration Event Request](#).

1.2. Some of the rules applying to [Registration Service Request](#)s apply generically to all types of [Registration Service Request](#)s; whilst others apply only to the specific type of request being progressed. The application of these different rules is described

further in this [REC Schedule](#) and the [Data Specification](#).

1.3. [Registration Service Request](#)s will have the following [Registration Service Request Statuses](#):

- (a) [Submitted](#) – the [Registration Service Request](#) has been received by the [CSS Provider](#), but has not yet completed the validation of business rules required to be undertaken in respect of a [Registration Service Request](#) following synchronous validation, as described in Paragraph 5 and the [Data Specification](#).
- (b) [Validated](#) – the [Registration Service Request](#) has successfully passed the validation of business rules required to be undertaken in respect of a [Registration Service Request](#) following synchronous validation, as described in Paragraph 5 and the [Data Specification](#).
- (c) [Rejected](#) – the [Registration Service Request](#) has not successfully passed one or more of the validation business rules required to be undertaken in respect of a [Registration Service Request](#) following synchronous validation, as described in Paragraph 5 and the [Data Specification](#).

1.4. A [Registration](#) records the relationship between an [RMP](#) and an [Energy Supplier](#). The [Registration Status](#) of a [Registration](#) is changed by the [CSS Provider](#) as a result of a [Registration Service Request](#). A [Registration](#) will have one of the following [Registration Statuses](#):

- (a) [Pending](#) – indicates for a proposed [Registration](#) that a [Switch Request](#) or [Initial Registration Request](#) has been [Submitted](#) and [Validated](#), but that the [Registration](#) has not yet become [Cancelled](#), [Confirmed](#) or [Secured Active](#).
- (b) [Confirmed](#) – is a [Registration Status](#) which only applies to a [Registration](#) proposed in a [Switch Request](#), and indicates that the request has been [Validated](#) and the [Losing Supplier](#) has not raised a valid [Objection](#) (or the [Objection Window](#) has ended without a valid [Objection](#) being raised).
- (c) [Cancelled](#) – indicates that the proposed [Registration](#) was cancelled before it became [Secured Active](#), including where it was objected to, withdrawn or annulled.
- (d) [Secured Active](#) – indicates that the deadline by which the proposed [Registration](#) can be [Cancelled](#) has passed (being 17.00 hours on the day before the [Supply Effective From Date](#)).

- (e) [Active](#) – indicates that the relationship between an [RMP](#) and an [Energy Supplier](#) is active, such that the [Energy Supplier](#) is the current [Energy Supplier](#) for that [RMP](#) at the relevant time (and that [Secured Inactive](#) does not apply).
- (f) [Secured Inactive](#) – indicates a [Registration](#) which would otherwise have a [Registration Status](#) of [Active](#), but either:
 - (a) 17:00 hours on the [Supply Effective Through Date](#) has passed;
 - (b) the status has been changed as the result of a [Validated Registration Deactivation Request](#).
- (g) [Inactive](#) – indicates that the relationship between an [RMP](#) and an [Energy Supplier](#) has ended.

2 Submitting [Switch Requests](#)

- 2.1. A [Gaining Supplier](#) must only submit a [Switch Request](#) to the [CSS Provider](#) in respect of an [RMP](#) where the [Gaining Supplier](#) has an [Energy Contract](#) for that [RMP](#).
- 2.2. In the case of a [Domestic Consumer](#), a [Gaining Supplier](#) must only submit a [Switch Request](#) to the [CSS Provider](#) in respect of an [RMP](#) where the [Gaining Supplier](#) (or its agent / contractor) has validated that the [MPAN](#) / [MPRN](#) and [REL Address](#) accurately reflect the [RMP](#). In the case of a [Micro-Business Consumer](#), unless the [Consumer](#) has provided or confirmed the [MPAN](#) / [MPRN](#), a [Gaining Supplier](#) must only submit a [Switch Request](#) to the [CSS Provider](#) in respect of an [RMP](#) where the [Gaining Supplier](#) (or its agent / contractor) has validated that the [MPAN](#) / [MPRN](#) and [REL Address](#) accurately reflect the [RMP](#). In each case, the validation must be achieved by checking this data using the relevant [Enquiry Service](#) (save that such validation is not required for an [Initial Registration Request](#) or if the [Enquiry Service](#) is unavailable).
- 2.3. Where the result of such validation is inconclusive or does not present the expected result, the [Gaining Supplier](#) must consider whether additional actions are required to ensure that the correct [RMP](#) is identified in the [Switch Request](#), which may include making further enquiries of the [Consumer](#) to confirm their address. Where the [Gaining Supplier](#) believes that it has additional or different address data that more accurately reflects the [RMP](#), then the [Gaining Supplier](#) shall (as soon as reasonably practicable after becoming the [Registered Supplier](#)) submit a [Manually Entered Address](#) to the [CSS Provider](#) in accordance with the [Address Management Schedule](#).

- 2.4. A [Gaining Supplier](#) which submits a [Switch Request](#) for an [RMP](#) must only specify in that [Switch Request](#) a [Proposed Supply Effective From Date](#) which occurs on or after the date from which the [Gaining Supplier](#) is due under the relevant [Energy Contract](#) to commence supply to, or offtake from, that [RMP](#).
- 2.5. The [Proposed Supply Effective From Date](#) which can be specified in a [Switch Request](#) must be:
- (a) no more than 28 days after (but not including) the day on which the [Switch Request](#) is submitted; and
 - (b) in the case of a [Domestic Premises](#) (as recorded in the [Central Switching Service](#)), at least one complete [Working Day](#) (starting at midnight) after the day on which the [Switch Request](#) is submitted; or
 - (c) in the case of a [Non-Domestic Premises](#) (as recorded in the [Central Switching Service](#)), at least two complete [Working Days](#) (starting at midnight) after the day on which the [Switch Request](#) is submitted.
- 2.6. Where the [Switch Request](#) relates to a gas [RMP](#), the [Gaining Supplier](#) hereby confirms that the [Shipper](#) specified in the [Switch Request](#) is one with which the [Gas Supplier](#) has a [Commercial Alliance](#).
- 2.7. A [Gaining Supplier](#) shall only indicate within the [Switch Request](#) that there has been a [Change of Occupier](#) where it has reasonable grounds to believe, having made reasonable enquiries of the [Consumer](#), that the [Consumer](#) is a new owner or occupier. Where a [Gaining Supplier](#) submits a [Switch Request](#) which includes a notification that there has been a [Change of Occupier](#), the [Gaining Supplier](#) shall keep (for at least 1 year) a record of the evidence relied upon by the [Gaining Supplier](#) to support this position.
- 2.8. [Switch Requests](#) which are components of a single [OFAF Group](#) must be submitted by the [Gaining Supplier](#) to the [CSS Provider](#) within a single [CSS Market Message](#), and using a single [Market Participant Role](#) or multiple [Market Participant Roles](#) associated to the same [Energy Company OFAF Group](#). Such requirements are further described in the [Data Specification](#).

3 Submitting [Initial Registration Requests](#)

- 3.1. A Gaining Supplier must only submit an [Initial Registration Request](#) to the [CSS Provider](#) in respect of an [RMP](#) where the [Gaining Supplier](#) has an [Energy Contract](#) for that [RMP](#).
- 3.2. A [Gaining Supplier](#) which submits an [Initial Registration Request](#) for an [RMP](#) must only specify in that [Initial Registration Request](#) a [Proposed Supply Effective From Date](#) which occurs on or after the date from which the [Gaining Supplier](#) is due under the relevant [Energy Contract](#) to commence supply to, or offtake from, that [RMP](#).
- 3.3. The [Proposed Supply Effective From Date](#) which can be specified in an [Initial Registration Request](#) must be:
 - (a) no more than 28 days after (but not including) the day on which the [Initial Registration Request](#) is submitted; and
 - (b) if submitted before 17.00 hours, no earlier than the next day after the day on which it was submitted; or
 - (c) if submitted at or after 17.00 hours, no earlier than the second day after the day on which it was submitted.
- 3.4. Where the [Initial Registration Request](#) relates to a gas [RMP](#), the [Gaining Supplier](#) hereby confirms that the [Shipper](#) specified in the [Initial Registration Request](#) is one with which the [Gas Supplier](#) has a [Commercial Alliance](#).

4 [Transporter Initiated Registrations](#)

- 4.1. [Transporter Initiated Registrations](#) are a subset of [Initial Registration Requests](#), but they are not initiated by a [Gaining Supplier](#) under Paragraph 3.
- 4.2. Where a [Shipper](#) is deemed (in accordance with the [UNC](#) or [IGT UNC](#)) to have granted authority to the gas [Central Data Service Provider](#) to register a [Supply Meter Point](#) on the [Shipper](#)'s behalf, then the [Gas Retail Data Agent](#) shall submit an [Initial Registration Request](#) for the [Gas Supplier](#) identified as part of the process under the [UNC](#) or [IGT UNC](#).
- 4.3. Following submission of a [Transporter Initiated Registration](#), it shall be subject to the same process as any other [Initial Registration Request](#); save that:

- (a) a [Transporter Initiated Registration](#) cannot be [Withdrawn](#) by the [Gaining Supplier](#); and
- (b) the [Gas Retail Data Agent](#), and not the [Gaining Supplier](#), will be notified of the failure of [Validation](#) and the reasons for such failure.

4.4. The interface table for the submission and [Validation](#) of a [Transporter Initiated Registration](#) is set out in Paragraph 8.2.

5 [Registration Service Request Validation](#)

5.1. Following receipt of each [Registration Service Request](#), the [CSS Provider](#) must validate the [Registration Service Request](#) in accordance with this Paragraph 5, and the [Data Specification](#).

5.2. [Validation](#) of all [Registration Service Requests](#) includes checking that:

- (a) the [Registration Service Request](#) was submitted by an [Energy Supplier](#) with a [Qualified Market Participant Role](#) (or, in the case of a [Transporter Initiated Registration](#), that it names an [Energy Supplier](#) with a [Qualified Market Participant Role](#)); and
- (b) that the [Registration Service Request](#) is consistent with the [Energy Supplier](#)'s applicable [Commercial Alliances](#) and [Regulatory Alliances](#) (and, in the case of gas [RMPs](#), that the [Shipper](#) specified in the [Registration Service Request](#), is consistent with its applicable [Commercial Alliance](#) and [Regulatory Alliances](#)).

5.3. The [CSS Provider](#) must, for each [Switch Request](#) or [Initial Registration Request](#) submitted for an [RMP](#), validate:

- (a) that the [Registration Service Request](#) was submitted in accordance with Paragraph 2.3 or 3.3 (as applicable);
- (b) that the [Energy Supplier](#) is not subject to a [Market Sanction](#);
- (c) that there is not already a [Pending](#), [Confirmed](#) or [Secured Active Registration](#) for

that [RMP](#);

- (d) if the [Switch Request](#) is identified as being part of an [OFAF Group](#), that the applicable requirements of an [Energy Company OFAF Group](#) in the [Switching Data Management Schedule](#) have been met;
- (e) if it is an electricity [RMP](#) which is a [Related Metering Point](#), that the [Registration Service Request](#) relates to the Primary Metering Point;
- (f) for [Switch Requests](#), that the [Proposed Supply Effective From Date](#) is not within a [Standstill Period](#);
- (g) for [Switch Requests](#), that the [RMP](#) has an [RMP Status](#) of [Operational](#) or [Dormant](#); and
- (h) for [Initial Registration Requests](#), that the [RMP](#) has an [RMP Status](#) of [Operational](#), [Dormant](#) or (in the case of electricity [RMPs](#) only) [Created](#).

5.4. The [CSS Provider](#) shall undertake all [Validation](#) steps described in Paragraph 5.3 before sending a response. Where a [Market Message](#) fails [Validation](#), the response will set out all identified errors.

5.5. Where the [Gaining Supplier](#) indicates that a [Switch Request](#) forms part of an [OFAF Group](#), if one or more of the [Switch Requests](#) within this [OFAF Group](#) fail [Validation](#), then:

- (a) the [Registration Service Request Status](#) for all of the [Switch Requests](#) within this [OFAF Group](#) shall be set to [Rejected](#) (as described in Paragraph 5.7);
- (b) the [CSS Provider](#) shall (in accordance with Paragraph 5.4) complete [Validation](#) for each and every [Switch Request](#) in the [OFAF Group](#) and notify all reasons for failed [Validation](#) identified (as described in the CSS Service Definition and the [Data Specification](#)) for each [Switch Request](#) to the [Gaining Supplier](#) pursuant to Paragraph 5.7; and
- (c) for those [Switch Requests](#) in the [OFAF Group](#) that successfully complete [Validation](#) in their own right, the [Registration Service Request Status](#) shall nevertheless be set to [Rejected](#) and a [Notification](#) sent to the [Gaining Supplier](#).

5.6. Where a [Registration Service Request](#) successfully completes [Validation](#), the [CSS Provider](#) shall set the [Registration Service Request Status](#) to [Validated](#).

- 5.7. Where a [Registration Service Request](#) does not successfully complete [Validation](#), the [CSS Provider](#) shall set the [Registration Service Request Status](#) to [Rejected](#), and send a [Notification](#) to the initiator of the [Registration Service Request](#).
- 5.8. If a [Registration Status](#) has been set to [Pending](#) or [Confirmed](#), but the associated [RMP Status](#) is changed to [Terminated](#) before the [Registration Status](#) has become [Secured Active](#), then the [Registration Status](#) shall be set to [Cancelled](#). On setting the [Registration Status](#) to [Cancelled](#), the [CSS Provider](#) shall send [Notifications](#) and [Synchronisation Messages](#) to the relevant [Market Participants](#) as described in Paragraph 13.
- 5.9. For the avoidance of doubt, as described in Paragraph 14, where a [Registration Status](#) has become [Secured Active](#) or the [Registration Status](#) is [Active](#), the [Registered Supplier](#) must submit a [Registration Deactivation Request](#) in order to set the [Registration Status](#) to [Inactive](#) following the [RMP Status](#) being changed to [Terminated](#) or [Dormant](#).

6 [Switch Request Objections](#)

- 6.1. In respect of each [Registration](#) that is [Pending](#), where the [Losing Supplier](#) wishes to submit an [Objection Response](#) it must do so within the [Objection Window](#). Where the [Losing Supplier](#) submits an [Objection Response](#) it shall indicate in the [Objection Response](#) whether it is raising an [Objection](#) to the [Pending Registration](#) or is not raising an [Objection](#) to the [Pending Registration](#). A [Losing Supplier](#) may only raise an [Objection](#) where it is permitted to do so in accordance with its [Energy Supply Licence](#).
- 6.2. The "[Objection Window](#)" for a [Registration](#) that is [Pending](#) ends:
- (a) in the case of a [Domestic Premises](#) (as recorded in the [Central Switching Service](#)), at 17.00 hours on the 1st [Working Day](#) after the day on which the [Gaining Supplier](#) submitted the [Switch Request](#) or where a [Validated Objection Response](#) is received from the [Losing Supplier](#) which indicates that they are not raising an [Objection](#); or
 - (b) in the case of a [Non-Domestic Premises](#) (as recorded in the [Central Switching Service](#)), at 17.00 hours on the 2nd [Working Day](#) after the day on which the [Gaining Supplier](#) submitted the [Switch Request](#) or where a [Validated Objection Response](#) is received from the [Losing Supplier](#) which indicates that they are not raising an [Objection](#).

- 6.3. Where a [Losing Supplier](#) raises an [Objection](#) to a [Pending Registration](#) which has been identified by the [Gaining Supplier](#) as relating to a [Change of Occupier](#), the [Losing Supplier](#) shall keep (for at least 1 year) a record of the evidence relied upon by the [Losing Supplier](#) to justify that it has raised the [Objection](#) in accordance with its [Energy Supply Licence](#).
- 6.4. The relevant rules to be applied by the [CSS Provider](#) in determining whether to accept or not accept an [Objection Response](#) are set out in the [Data Specification](#).
- 6.5. Where a [Switch Request](#) is part of an [OFAF Group](#):
- (a) if the [CSS Provider](#) accepts an [Objection Response](#) which raises an [Objection](#) in respect of one or more requests within this [OFAF Group](#), then all other [Pending](#) or [Confirmed Registrations](#) within the [OFAF Group](#) will be set to [Cancelled](#); and
 - (b) if the [CSS Provider](#) accepts an [Objection Response](#) which does not raise an [Objection](#) in respect of one or more [Pending](#) or [Confirmed Registrations](#) within this [OFAF Group](#), but subsequently accepts an [Objection Response](#) which does raise an [Objection](#) in respect of one or more other [Registrations](#) within the [OFAF Group](#), then all other [Registrations](#) within the [OFAF Group](#) will be set to [Cancelled](#).
- 6.6. Where the [RMP](#) is a [Related Metering Point](#), the [Losing Supplier](#) shall only submit an [Objection Response](#) for the [Primary Related Metering Point](#) (and the [CSS Provider](#) shall not accept any [Objection Responses](#) submitted in relation to a [Secondary Related Metering Points](#)). Where the [CSS Provider](#) accepts an [Objection Response](#) which raises an [Objection](#) in respect of a [Registration](#) which applies to a [Primary Related Metering Point](#), then the [CSS Provider](#) shall treat each [Secondary Related Metering Point](#) as if the [Objection](#) was also made in relation to it and the [Registration](#) will be set to [Cancelled](#).
- 6.7. Where the [CSS Provider](#) accepts an [Objection Response](#) which raises an [Objection](#) in respect of a [Registration](#), the [CSS Provider](#) shall set the [Registration Status](#) to [Cancelled](#).
- 6.8. The [CSS Provider](#) shall set the [Registration Status](#) to [Confirmed](#):
- (a) at the end of the [Objection Window](#), if no [Objection Response](#) raising an [Objection](#) has been accepted before the end of the [Objection Window](#); or

- (b) prior to the end of the [Objection Window](#), where the [CSS Provider](#) accepts an [Objection Response](#) which does not raise an [Objection](#).
- 6.9. Where a [Registration](#) is [Cancelled](#), the [CSS Provider](#) shall send [Notifications](#) and [Synchronisation Messages](#) to the relevant [Market Participants](#) as described in Paragraph 13.2.
- 6.10. Where a [Registration](#) is [Confirmed](#), the [CSS Provider](#) shall send [Notifications](#) and [Synchronisation Messages](#) to the relevant [Market Participants](#) as described in Paragraph 13.3.
- 6.11. Where a [Losing Supplier](#) is the [Registered Supplier](#) for one or more [Registrable Measurement Points](#) and is not [Qualified](#) as a [CSS User](#), then the [Losing Supplier](#) shall access the [Switching Portal](#) each day to retrieve all communications in relation to a Registration Loss Report and Registration Loss Cancellation Report, where these reports are being made available by the [CSS Provider](#) in accordance with the [CSS Service Definition](#), until such time as the [Energy Supplier](#) becomes [Qualified](#) as a [CSS User](#), or is no longer the [Registered Supplier](#) for any [Registrable Measurement Points](#).

7 Interface Table for Submitting, Validating and Objecting to [Switch Requests](#)

7.1. The following interface table sets out the processes and timings for [Gaining Supplier](#)s to submit [Switch Requests](#), for the [CSS Provider](#) to [Validate Switch Requests](#) and for [Losing Suppliers](#) to submit [Objection Responses](#):

Ref	When	Action	From	To	Interface	Means
7.1.1	At the initiation of the Gaining Supplier .	Submit Switch Request .	Gaining Supplier	CSS Provider	Switch Request	CSS API
7.1.2	Following 7.1.1 where the message has passed synchronous validation.	Record the Switch Request 's Registration Service Request Status as Submitted .	CSS Provider		Internal Process	N/A
7.1.3	Following 7.1.2	Perform asynchronous validation of the Switch Request .	CSS Provider		Internal Process	N/A
7.1.4	Following 7.1.3, if Switch Request fails Validation .	Update Switch Request 's Registration Service Request Status to Rejected .	CSS Provider		Internal Process	N/A
7.1.5	Following 7.1.4, where Registration Service Request Status is updated to Rejected .	Issue Notification that the Switch Request has been Rejected .	CSS Provider	Gaining Supplier	Registration Validation Notification	CSS API
7.1.6	Following 7.1.3, if Switch Request successfully completes Validation .	Update Switch Request 's Registration Service Request Status to Validated ,	CSS Provider		Internal Process	N/A

		and record Registration Status as Pending . ²				
7.1.7	Following 7.1.6 where Registration Service Request is updated to Validated .	Issue Notification that the Switch Request has been Validated .	CSS Provider	Gaining Supplier	Registration Validation Notification	CSS API
7.1.8	Following 7.1.7, where Registration Status is updated to Pending .	Issue Notification or Synchronisation that the Registration Status is Pending .	CSS Provider	Recipients defined in Paragraph 13.2	Market Message ³	CSS API
7.1.9	At the same time as 7.1.8.	Issue the 'Invitation to Intervene'.	CSS Provider	Losing Supplier	Invitation to Intervene	CSS API
7.1.10	No later than the end of the Objection Window .	Provide the Objection Response to the Switch Request .	Losing Supplier	CSS Provider	Switch Intervention	CSS API
7.1.11	Following 7.1.10, where Objection Response has passed synchronous validation.	Perform asynchronous validation of the Objection Response .	CSS Provider		Internal Process	N/A
7.1.12	Following 7.1.11, where the Objection Response fails Validation .	Issue Notification of Objection Response being rejected and reasons for rejection. ⁴	CSS Provider	Losing Supplier	Registration Validation Notification	CSS API
7.1.13	Following 7.1.11, where the Objection Response successfully completes Validation and provides for an Objection .	Update Objection Response to Validated , and Registration Status to Cancelled .	CSS Provider		Internal Process	N/A
7.1.14	Following 7.1.13 and the update of the Objection Response to Validated .	Issue Notification that the Objection Response has been Validated .	CSS Provider	Losing Supplier	Registration Validation Notification	CSS API

7.1.15	Following 7.1.14, where the Registration Status is updated to Cancelled .	Issue Notification or Synchronisation for the Registration Status being Cancelled .	CSS Provider	Recipients defined in Paragraph 13.2	Market Message ⁵	CSS API
7.1.16	Either (i) following 7.1.11, where a Validated Objection Response is received from the Losing Supplier which indicates that they are not raising an Objection ; or (ii) where a Validated Objection Response has not been received from the Losing Supplier by the end of the Objection Window .	Update Registration Status as Confirmed . ⁶	CSS Provider		Internal Process	N/A
7.1.17	Following 7.1.16 and the update of the Registration Status to Confirmed .	Issue Notification or Synchronisation for the Registration Status being Confirmed .	CSS Provider	Recipients defined in Paragraph 13.3	Market Message ⁷	CSS API

² See Paragraph 5.4 for further rules on OFAF.

³ See Paragraph 13 for relevant [Market Message](#) name.

⁴ This is without prejudice to the [Losing Supplier](#)'s ability to submit a further [Objection Response](#) within the [Objection Window](#).

⁵ See Paragraph 13 for relevant [Market Message](#) name.

⁶ See Paragraph 6.6 for further rules on [OFAF](#).

⁷ See Paragraph 13 for relevant [Market Message](#) name.

8 Interface Table for Submitting and Validating [Initial Registration Requests](#)

8.1. The following interface table sets out the processes and timings for [Energy Suppliers](#) to submit [Initial Registration Requests](#), and for the [CSS Provider](#) to [Validate Initial Registration Requests](#) submitted by [Energy Suppliers](#):

Ref	When	Action	From	To	Interface	Means
8.1.1	At the initiation of the Gaining Supplier .	Submit Initial Registration Request .	Gaining Supplier	CSS Provider	Initial Registration	CSS API
8.1.2	Following 8.1.1 where the message has passed synchronous validation.	Record the Initial Registration Request's Registration Service Request Status as Submitted .	CSS Provider		Internal Process	N/A
8.1.3	Following 8.1.2.	Perform asynchronous validation of Initial Registration Request .	CSS Provider		Internal Process	N/A
8.1.4	Following 8.1.3, if Initial Registration Request fails Validation .	Update Initial Registration Request's Registration Service Request Status to Rejected .	CSS Provider		Internal Process	N/A
8.1.5	Following 8.1.4, where Registration Service Request Status is updated to Rejected .	Issue Notification of Initial Registration Request being Rejected .	CSS Provider	Gaining Supplier	Registration Validation Notification	CSS API
8.1.6	Following 8.1.3, if Initial Registration Request's Registration Service	Update Initial Registration Request's Registration Service	CSS Provider		Internal Process	N/A

	Request successfully completes Validation .	Request Status to Validated , and record Registration Status as Pending . ⁸				
8.1.7	Following 8.1.6, where Registration Service Request is updated to Validated .	Issue Notification of Initial Registration Request being Validated .	CSS Provider	Gaining Supplier	Registration Validation Notification	CSS API
8.1.8	Following 8.1.7 where Registration Status is updated to Pending .	Issue Notification or Synchronisation for Registration Status being Pending .	CSS Provider	Recipients defined in Paragraph 13.2	Market Message ⁹	CSS API

⁸ See Paragraph 5.4 for further rules on [OFAF](#).

⁹ See Paragraph 13 for relevant [Market Message](#) sent to each [Market Participant](#).

8.2. The following interface table sets out the processes and timings for the [Gas Retail Data Agent](#) to submit [Transporter Initiated Registrations](#), and for the [CSS Provider](#) to [Validate Transporter Initiated Registrations](#):

Ref	When	Action	From	To	Interface	Means
8.2.1	Where Transporter Initiated Registrations apply as described in Paragraph 4.	Submit Initial Registration Request .	Gas Retail Data Agent	CSS Provider	Initial Registration	CSS API
8.2.2	Following 8.2.1. where the message has passed synchronous validation.	Record the Initial Registration Request 's Registration Service Request Status as Submitted .	CSS Provider		Internal Process	
8.2.3	Following 8.2.2.	Perform asynchronous validation of Initial Registration Request .	CSS Provider		Internal Process	
8.2.4	Following 8.2.3, if Initial Registration Request fails Validation .	Update Initial Registration Request Registration's Request Status to Rejected .	CSS Provider		Internal Process	
8.2.5	Following 8.2.4, where Registration Service Request Status is updated to Rejected .	Issue Notification of Initial Registration Request being Rejected .	CSS Provider	Gas Retail Data Agent	Registration Validation Notification	CSS API
8.2.6	Following 8.2.3 if Initial Registration Request successfully completes Validation .	Update Registration Service Request Status to Validated , and record Registration Status as Pending .	CSS Provider		Internal Process	
8.2.7	Following 8.2.6, where	Issue Notification of Initial	CSS	Gas Retail	Registration	CSS

	Registration Service Request is updated to Validated .	Registration Request being Validated .	Provider	Data Agent	Validation Notification	API
8.2.8	Following 8.2.7 where Registration Status is updated to Pending .	Issue Notification or Synchronisation for Registration Status being Pending .	CSS Provider	Recipients defined in Paragraph 13.2	Market Message ¹⁰	CSS API

¹⁰ See Paragraph 13 for relevant [Market Message](#) sent to each [Market Participant](#).

9 Withdrawals

- 9.1. The [Gaining Supplier](#) may withdraw its proposed [Registration](#) (excluding [Transporter Initiated Registrations](#)), at any time prior to that [Registration](#) being [Secured Active](#), by submitting a [Withdrawal Request](#) to the [CSS Provider](#).
- 9.2. [Withdrawal Requests](#) are subject to [Validation](#) under, and in accordance, with Paragraph 5 and the [Data Specification](#).
- 9.3. Where the [RMP](#) is a [Related Metering Point](#), the [Gaining Supplier](#) shall only submit a [Withdrawal Request](#) for the [Registration](#) relating to the [Primary Related Metering Point](#) (and the [CSS Provider](#) shall not accept any [Withdrawal Requests](#) submitted in relation to [Secondary Related Metering Points](#)). Where the [CSS Provider](#) accepts a [Withdrawal Request](#) in respect of a [Registration](#) which applies to a [Primary Related Metering Point](#), then the [CSS Provider](#) shall be deemed to have also accepted a [Withdrawal Request](#) in relation to the [Secondary Related Metering Points](#) for that [Primary Related Metering Point](#).
- 9.4. Where a [Pending](#) or [Confirmed Registration](#) is part of an [OFAF Group](#), and the [CSS Provider](#) accepts a [Withdrawal Request](#) in respect of one or more such [Pending](#) or [Confirmed Registrations](#), then all other [Pending](#) or [Confirmed Registrations](#) within the [OFAF Group](#) will also be set to [Cancelled](#).
- 9.5. Where the [CSS Provider](#) accepts a [Withdrawal Request](#) for a [Registration](#), the [CSS Provider](#) shall set the [Registration Service Request Status](#) to [Validated](#), and the [Registration Status](#) to [Cancelled](#).
- 9.6. Where a [Registration](#) is [Withdrawn](#), the [CSS Provider](#) shall notify the relevant [Market Participants](#) as described in Paragraph 13. Paragraph 13.2 shall apply if the [Registration Status](#) was [Pending](#) (immediately prior to it being [Withdrawn](#)). Paragraph 13.3 shall apply if the [Registration Status](#) was [Confirmed](#) (immediately prior to it being [Withdrawn](#)).

9.7. The detailed process and timetable for [Withdrawal Requests](#) are further described in the following interface table:

Ref	When	Action	From	To	Interface	Means
9.7.1	At the initiation of the Gaining Supplier .	Submit Withdrawal Request .	Gaining Supplier	CSS Provider	Switch Intervention	CSS API
9.7.2	Following 9.7.1 where the message has passed synchronous validation.	Record the Withdrawal Request 's Registration Service Request Status as Submitted .	CSS Provider		Internal Process	N/A
9.7.3	Following 9.7.2.	Perform asynchronous validation of Withdrawal Request .	CSS Provider		Internal Process	N/A
9.7.4	Following 9.7.3, if Withdrawal Request fails Validation .	Update Withdrawal Request 's Registration Service Request Status to Rejected .	CSS Provider		Internal Process	N/A
9.7.5	Following 9.7.4, where Registration Service Request Status is updated to Rejected .	Issue Notification of Withdrawal Request being Rejected . ¹¹	CSS Provider	Gaining Supplier	Registration Validation Notification	CSS API
9.7.6	Following 9.7.3, where the Withdrawal Request successfully completes Validation .	Update Withdrawal Request 's Registration Service Request Status to Validated , and the Registration Status to Cancelled .	CSS Provider		Internal Process	N/A
9.7.7	Following 9.7.6, where Registration Service Request is updated to Validated .	Issue Notification of Registration Service Request being Validated .	CSS Provider	Gaining Supplier	Registration Validation Notification	CSS API
9.7.8	Following 9.7.7 where	Issue Notification or Synchronisation	CSS Provider	Recipients defined in	Market	CSS

	Registration Status is updated to Cancelled .	for Registration Status being Cancelled .		Paragraph 13.2 or 13.3 (as applicable)	Message ¹²	API
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¹¹ This is without prejudice to the [Gaining Supplier](#)'s ability to submit a further [Withdrawal Request](#).

¹² See Paragraph 13 for relevant [Market Message](#) sent to each [Market Participant](#)

10 Annulment

- 10.1. A [Losing Supplier](#) must only submit an [Annulment Request](#) in respect of a [Registration](#) where the [Losing Supplier](#) is permitted to do so in accordance with its [Energy Supply Licence](#). The [Losing Supplier](#) may only submit an [Annulment Request](#) prior to the [Registration](#) being [Secured Active](#).
- 10.2. A [Losing Supplier](#) which submits an [Annulment Request](#) must retain (for at least 1 year) evidence of the reason for the [Annulment Request](#).
- 10.3. [Annulment Requests](#) are subject to [Validation](#) under and in accordance with Paragraph 5 and the [Data Specification](#).
- 10.4. Where a [Pending](#) or [Confirmed Registration](#) is part of an [OFAF Group](#), and the [CSS Provider](#) accepts an [Annulment Request](#) in respect of one or more such [Pending](#) or [Confirmed Registrations](#), then the [Registration Status](#) of all other [Registrations](#) within the [OFAF Group](#) will also be set to [Cancelled](#).
- 10.5. Where the [RMP](#) is a [Related Metering Point](#), the [Losing Supplier](#) shall only submit an [Annulment Request](#) for the [Registration](#) relating to the [Primary Related Metering Point](#) (and the [CSS Provider](#) shall not accept any [Annulment Requests](#) submitted in relation to [Secondary Related Metering Points](#)). Where the [CSS Provider](#) accepts an [Annulment Request](#) in respect of a [Registration](#) which applies to a [Primary Related Metering Point](#), then the [CSS Provider](#) shall be deemed to have also accepted an [Annulment Request](#) in relation to the [Secondary Related Metering Points](#) for that [Primary Related Metering Point](#).
- 10.6. Where the [CSS Provider](#) accepts an [Annulment Request](#) for a [Pending](#) or [Confirmed Registration](#), the [CSS Provider](#) shall set the [Registration Service Request Status](#) to [Validated](#), and the [Registration Status](#) to [Cancelled](#).
- 10.7. Where a [Registration](#) is [Annulled](#), the [CSS Provider](#) shall notify the relevant [Market Participants](#) as described in Paragraph 13. Paragraph 13.2 shall apply if the [Registration Status](#) was [Pending](#) (immediately prior to it being [Annulled](#)). Paragraph 13.3 shall apply if the [Registration Status](#) was [Confirmed](#) (immediately prior to it being [Annulled](#)).

10.8. The detailed process and timings for [Annulment](#) are further described in the following interface table:

Ref	When	Action	From	To	Interface	Means
10.8.1	At the initiation of the Losing Supplier .	Submit Annulment Request .	Losing Supplier	CSS Provider	Switch Intervention	CSS API
10.8.2	Following 10.8.1 where the message has passed synchronous validation.	Record the Annulment Request's Registration Service Request Status as Submitted .	CSS Provider		Internal Process	N/A
10.8.3	Following 10.8.2.	Perform asynchronous validation of Annulment Request .	CSS Provider		Internal Process	N/A
10.8.4	Following 10.8.3, if Annulment Request fails Validation .	Update Annulment Request's Registration Service Request Status to Rejected .	CSS Provider		Internal Process	N/A
10.8.5	Following 10.8.4, where Registration Service Request Status is updated to Rejected .	Issue Notification of Annulment Request being Rejected .	CSS Provider	Losing Supplier	Registration Validation Notification	CSS API

10.8.6	Following 10.8.3 where the Annulment Request successfully completes Validation .	Update Registration Service Request Status to Validated , and the Registration Status to Cancelled .	CSS Provider		Internal Process	N/A
10.8.7	Following 10.8.6, where Registration Service Request is updated to Validated .	Issue Notification of Registration Service Request being Validated.	CSS Provider	Losing Supplier	Registration Validation Notification ³²	CSS API
10.8.8	Following 10.8.7 where Registration Status is updated to Cancelled .	Issue Notification or Synchronisation for Registration Status being Cancelled .	CSS Provider	Recipients defined in Paragraph 13.2 or 13.3 (as applicable)	Market Message ¹³	CSS API

¹³ See Paragraph 13 for relevant [Market Message](#) sent to each [Market Participant](#).

11 ~~Confirmed Registrations~~ Pending and Confirmed Registrations

11.1. This Paragraph 11 applies to ~~a gas and electricity Registrations, that has a Registration Status of Confirmed, although the Gaining Supplier may choose to carry out activities within this Paragraph 11 earlier or within the Secured Active / Secured Inactive stages~~

11.2. In the case of an ~~electricity RMP~~ MHHS Metering Point, ~~which:~~

(a) ~~following receipt of a Pending Notification, the Gaining Supplier shall initiate Appointment of Supplier Agents in accordance with the BSC and the Metering Operations Schedule; and~~

(b) ~~where the Losing Supplier does not Object to a Switch Request, the Losing Supplier must send the 'Notify Old Supplier Information' Notification (D0311) in accordance with this Paragraph 11.~~

~~(a) the Gaining Supplier is required to populate mandatory Data Items within the SMRS in accordance with the BSC; and~~

~~(b) the Gaining Supplier must appoint Supplier Agents in accordance with the BSC and the Metering Operations Schedule.~~

11.2A. In the case of a Non-MHHS Metering Point:

(a) ~~the Gaining Supplier is required to populate mandatory Data Items within the SMRS in accordance with the BSC; and~~

(b) ~~the Gaining Supplier must Appoint Supplier Agents in accordance with the BSC and the Metering Operations Schedule.~~

11.3. ~~In the case of a Non-MHHS Metering Point, where the electricity Registration has a Registration Status of Confirmed:~~

(a) ~~the Gaining Supplier is required to populate mandatory Data Items within the SMRS in accordance with the BSC; and~~

Commented [AW1]: Section 11 currently includes activities to be delivered at the point a Registration Request is Confirmed and currently captures Supplier Agent Appointment, population of settlement data and sending the NOSI flow.

MHHS is amending the Appointment process and requiring Electricity Suppliers to initiate Supplier Agent Appointment on receipt of the Pending Notification to enable the SMRS to validate and share with the Supplier Agent ahead of the Secured Active Notification being received by SMRS.

Commented [SJ2]: **Mop Up Update** - amended as part of transition text

Commented [SJ3]: **Post consultation change**

Added reference to D0311 for electricity post consultation to address comment CD2A-368

Commented [SJ4]: **Mop Up Update** - added as part of transition text

- (b) the Gaining Supplier must Appoint Supplier Agents in accordance with the BSC and the Metering Operations Schedule, although the Gaining Supplier may choose to carry out activities within this Paragraph 11.3(b) earlier or within the Secured Active / Secure Inactive stages

Commented [SJ5]: **Mop Up Update** - this paragraph had been set as not used in the MHHS drafting. New text added as part of the transition text

~~In the case of an electricity RMP, where the Losing Supplier does not Object to a Switch Request:~~

- ~~(a) the Losing Supplier must de-appoint Supplier Agents in accordance with the BSC and the Metering Operations Schedule; and~~
- ~~(b) the Losing Supplier must send the 'Notify Old Supplier Information' Notification in accordance with this Paragraph 11.~~

41.3.11.4. In the case of a gas RMP, where the gas Registration has a Registration Status of Confirmed:

- (a) the Gaining Supplier must appoint Supplier Agents in accordance with the Metering Operations Schedule, although the Gaining Supplier may choose to carry out activities within this Paragraph 11.4(a) earlier or within the Secured Active / Secured Inactive stages; and
- (b) the Gaining Shipper is required to set the settlement parameters and notify Supplier Agent details in accordance with the UNC.

41.4.11.5. In the case of a gas RMP, where the Losing Supplier does not Object to a Switch Request:

- (a) the Losing Supplier must send the 'Notify Old Supplier Information' Notification in accordance with this Paragraph 11; and
- (b) the Losing Supplier must de-appoint Supplier Agents in accordance with the Metering Operations Schedule.

11.6. The detailed process and timings for issuing the 'Notify Old Supplier Information' Notification are further described in the following interface table:

The following interface table applies to Registrations that are Confirmed:

Ref	When	Action	From	To	Interface	Means
11.6.1	For <u>Registrations</u> , in the case of an electricity <u>RMP</u> recorded in the <u>CSS</u> as a <u>Domestic Premises</u> , and within one <u>Working Day</u> following the end of the <u>Objection Window</u> where an <u>Objection</u> has not been raised.	Issue the 'Notify Old Supplier Information' notification.	<u>Losing Supplier</u>	<u>Gaining Supplier</u>	<u>D0311</u> <u>NOSI</u> <u>Flow</u>	<u>Data</u> <u>Transfer</u> <u>Network</u>
11.6.2	For <u>Registrations</u> , in the case of a gas <u>RMP</u> recorded in the <u>CSS</u> as a <u>Domestic Premises</u> , and within one <u>Working Day</u> following the end of the <u>Objection Window</u> where an <u>Objection</u> has not been raised.	Issue the 'Notify Old Supplier Information' notification.	<u>Losing Supplier</u>	<u>Gaining Supplier</u>	<u>NOSI</u> <u>Flow</u>	<u>Data</u> <u>Transfer</u> <u>Network</u>

Commented [SJ6]: Post consultation change

Added reference to D0311 for electricity post consultation to address comment CD2A-369

12 Secured Active Registrations

- 12.1. In respect of a [Registration](#) where for an [Initial Registration](#), the [Registration Status](#) is [Pending](#); or for a [Switch](#), the [Registration Status](#) is [Confirmed](#), and at 17.00 hours on the day before the [Supply Effective From Date](#) for the [Registration](#), the [CSS Provider](#) shall set the [Registration Status](#) to [Secured Active](#).

12.2. The following interface table applies to [Registrations](#) where the [Registration Status](#) is [Pending](#) or [Confirmed](#):

Ref	When	Action	From	To	Interface	Means
12.2.1	At 17.00 on the day prior to the Supply Effective From Date .	Update the Gaining Supplier's Registration Status to Secured Active . And in the case of a Switch Request , the Losing Supplier's Registration Status to Secured Inactive .	CSS Provider		Internal Process	
12.2.2	Following 12.2.1.	Issue Notification and Synchronisation for Registration Status being Secured Active and in the case of a Switch Request , the Losing Supplier's Registration Status being Secured Inactive .	CSS Provider	Recipients defined Paragraph 13.4	Market Message ¹⁴	CSS API
12.2.3	To have effect from 00.00 at the start of the Supply Effective From Date .	Update the Gaining Supplier's Registration Status to Active .	CSS Provider		Internal Process	
12.2.4	In the case of a	Update the Losing Supplier's Registration Status to Inactive .	CSS Provider		Internal Process	

<p>Switch Request, to have effect from 00.00 at the start of the Supply Effective From Date.</p>					
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¹⁴ See Paragraph 13 for relevant [Market Message](#) sent to each [Market Participant](#).

13 [Registration Status: Sending of Notifications and Synchronisation Messages](#)

13.1. This Paragraph 13 applies in respect of a [Registration Service Request](#) where one of Paragraphs 5 to 12 provides for this Paragraph 13 to apply. Which of Paragraph 13.2, 13.3 or 13.4 applies depends on the [Registration Status](#) of the relevant [Registration](#) (as further described in those Paragraphs).

Where the [Registration Status](#) becomes [Pending](#), or is [Cancelled](#) while [Pending](#)

13.2. If the [CSS Provider](#) is required to send [Notifications](#) and/or [Synchronisation Messages](#) in accordance with this Paragraph 13, and where the affected [Registration](#) has a [Registration Status](#) of [Pending](#) (or had a status of [Pending](#) immediately prior to being [Cancelled](#)), the following interface table shall apply:

Ref	When	Action	From	To	Interface	Means
Where a new Registration becomes Pending						
13.2.1	Where this Paragraph 13.2 applies.	Issue Notification that the Registration is Pending .	CSS Provider	Gaining Supplier	Registration Pending Notification	CSS API
13.2.2	Where this Paragraph 13.2 applies.	Issue Synchronisation that the Registration is Pending .	CSS Provider	SMDSP ECoS Service Provider	Registration Event Synchronisation	CSS API
13.2.3	Additionally in the case of a gas RMP .	Issue Notification that the Registration is Pending .	CSS Provider	Gaining Shipper	Registration Pending Notification	CSS API
13.2.4	Additionally in the case of a gas RMP .	Issue Notification that the Registration is Pending .	CSS Provider	Losing Shipper	Registration Change Anticipated Notification	CSS API
13.2.5	Additionally in the case of a gas RMP .	Issue Synchronisation that the Registration is Pending .	CSS Provider	Gas Enquiry Service	Registration Pending Synchronisation	CSS API

				Provider		
13.2.6	Additionally in the case of a gas RMP .	Issue Synchronisation that the Registration is Pending .	CSS Provider	Gas Retail Data Agent	Registration Pending Synchronisation	CSS API
13.2.7	Additionally in the case of an electricity RMP .	Issue Synchronisation that the Registration is Pending .	CSS Provider	Electricity Enquiry Service Provider	Registration Pending Synchronisation	CSS API
13.2.8	Additionally in the case of an electricity RMP .	Issue Synchronisation that the Registration is Pending .	CSS Provider	Electricity Retail Data Agent	Registration Pending Synchronisation	CSS API
13.2.9	Following receipt of valid Market Message .	Process data and utilise in accordance with the SEC .	SMDSP ECoS Service Provider		Internal Process	N/A
13.2.10	Following receipt of valid Market Message .	Process data and update the Gas Enquiry Service .	Gas Enquiry Service Provider		Internal Process	N/A
13.2.11	Following receipt of valid Market Message .	Process data and utilise in accordance with the UNC .	Gas Retail Data Agent		Internal Process	N/A
13.2.12	Following receipt of valid Market	Process data and	Electricity		Internal Process	N/A

	Message.	update the Electricity Enquiry Service.	Enquiry Service Provider			
13.2.13	Following receipt of valid Market Message.	Include updated data in the next batch process and utilise in accordance with the BSC and REC .	Electricity Retail Data Agent		Internal Process	N/A
13.2.14	Where errors are identified in 13.2.9 – 13.2.13	Resolve error in accordance with the relevant Error Resolution Paths.	SMDSP ECoS Service Provide Gas Enquiry Service Provider Gas Retail Data Agent Electricity Enquiry Service Provider Electricity Retail Data Agent		Internal Process	N/A

Where a Pending Registration becomes Cancelled						
13.2.15	Where this Paragraph 13.2 applies.	Issue Notification that the Pending Registration is Cancelled .	CSS Provider	Gaining Supplier	Gaining Registration Cancelled Notification	CSS API
13.2.16	Where this Paragraph 13.2 applies.	Issue Notification that the Pending Registration is Cancelled .	CSS Provider	Losing Supplier	Registration Cancelled Notification	CSS API
13.2.17	Where this Paragraph 13.2 applies.	Issue Synchronisation that the Pending Registration is Cancelled .	CSS Provider	SMDSP ECoS Service Provider	Registration Cancelled Synchronisation	CSS API
13.2.18	Additionally in the case of a gas RMP .	Issue Notification that the Pending Registration is Cancelled .	CSS Provider	Gaining Shipper	Registration Cancelled Notification	CSS API
13.2.19	Additionally in the case of a gas RMP .	Issue Notification that the Pending Registration is Cancelled .	CSS Provider	Losing Shipper	Registration Change Anticipated Notification	CSS API
13.2.20	Additionally in the case of a gas RMP .	Issue Synchronisation that the Pending Registration is Cancelled .	CSS Provider	Gas Enquiry Service Provider	Registration Cancelled Synchronisation	CSS API
13.2.21	Additionally in the case of a gas	Issue Synchronisation	CSS	Gas Retail	Registration	CSS

	RMP .	that the Pending Registration is Cancelled .	Provider	Data Agent	Cancelled Synchronisation	API
13.2.22	Additionally in the case of an electricity RMP .	Issue Synchronisation that the Pending Registration is Cancelled .	CSS Provider	Electricity Enquiry Service Provider	Registration Cancelled Synchronisation	CSS API
13.2.23	Additionally in the case of an electricity RMP .	Issue Synchronisation that the Pending Registration is Cancelled .	CSS Provider	Electricity Retail Data Agent	Registration Cancelled Synchronisation	CSS API
13.2.24	Following receipt of valid Market Message .	Process data and utilise in accordance with the SEC .	SMDSP ECoS Service Provider		Internal Process	N/A
13.2.25	Following receipt of valid Market Message .	Process data and update the Gas Enquiry Service Provider .	Gas Enquiry Service Provider		Internal Process	N/A
13.2.26	Following receipt of valid Market Message .	Process data and utilise in accordance with the UNC .	Gas Retail Data Agent		Internal Process	N/A
13.2.27	Following receipt of valid Market Message .	Process data and update the Electricity Enquiry Service .	Electricity Enquiry Service		Internal Process	N/A

			Provider			
13.2.28	Following receipt of valid Market Message .	Include updated data in the next batch process and utilise in accordance with the BSC and REC .	Electricity Retail Data Agent		Internal Process	N/A
13.2.29	Where errors are identified in 13.2.24 – 13.2.28.	Resolve error in accordance with the relevant Error Resolution Paths.	SMDSP ECoS Service Provider Gas Enquiry Service Provider Gas Retail Data Agent Electricity Enquiry Service Provider Electricity Retail Data Agent		Internal Process	N/A

Where the [Registration Status](#) is [Confirmed](#), or is [Cancelled](#) while [Confirmed](#)

13.3. If the [CSS Provider](#) is required to send [Notifications](#) and/or [Synchronisation Messages](#) in accordance with this Paragraph 13, and where the affected [Registration](#) has a [Registration Status](#) of [Confirmed](#) (or had a status of [Confirmed](#) immediately prior to being [Cancelled](#)), the following interface table shall apply (noting that, in the case of [Initial Registration Requests](#), there is no [Losing Supplier](#), so no [Notifications](#) need be sent to the [Losing Supplier](#), [Losing Shipper](#) or [Losing Supplier Agents](#)):

Ref	When	Action	From	To	Interface	Means
Where a Pending Registration becomes Confirmed						
13.3.1	Where this Paragraph 13.3 applies.	Issue Notification that the Pending Registration is Confirmed .	CSS Provider	Gaining Supplier	Registration Confirmed Notification	CSS API
13.3.2	Additionally in the case of a gas RMP .	Issue Notification that the Pending Registration is Confirmed .	CSS Provider	Gaining Shipper	Registration Confirmed Notification	CSS API
13.3.3	Additionally in the case of Supplier Agents Appointed to an Active Registration .	Issue Notification that the Pending Registration is Confirmed .	CSS Provider	MEM HHDC / NHHDC HHDA / NHHDA	Registration Change Anticipated Notification	CSS API
13.3.4	Additionally in the case of Supplier Agents Appointed to an Active Registration.	Issue Notification that the Pending Registration is	CSS Provider	HHDC/NHHDC	Registration Change Anticipated	CSS API

Commented [SJ7]: [Mop Up Update](#) - Added legacy agents as part of transition text. The requirement is to send to appointed agents so there is no need to differentiate MHHS from Non MHHS

		Confirmed.			Notification	
13.3.5	Additionally in the case of Supplier Agents Appointed to an Active Registration.	Issue Notification that the Pending Registration is Confirmed.	CSS Provider	HHDA/NHHDA	Registration Change Anticipated Notification	CSS API
Where a Confirmed Registration is Cancelled						
13.3.47	Where this Paragraph 13.3 applies.	Issue Notification that the Confirmed Registration is Cancelled.	CSS Provider	Gaining Supplier	Gaining Registration Cancelled Notification	CSS API
13.3.58	Where this Paragraph 13.3 applies.	Issue Notification that the Confirmed Registration is Cancelled.	CSS Provider	Losing Supplier	Registration Cancelled Notification	CSS API
13.3.69	Where this Paragraph 13.3 applies.	Issue Synchronisation that the Confirmed Registration is Cancelled.	CSS Provider	SMDSP ECoS Service Provider	Registration Cancelled Synchronisation	CSS API
13.3.740	Additionally in the case of a gas RMP.	Issue Notification that the Confirmed Registration is Cancelled.	CSS Provider	Gaining Shipper	Registration Cancelled Notification	CSS API
13.3.844	Additionally in the case of a gas RMP.	Issue Notification that the Confirmed Registration is Cancelled.	CSS Provider	Losing Shipper	Change Anticipated Notification	CSS API

Commented [SJ8]: Removed rather than replaced with Data Services as they are not expected to become CSS Users, as agreed through discussions at CCIAG and REC's MHHS Advisory Group (MSAG).

13.3.942	Additionally in the case of a gas RMP .	Issue Synchronisation that the Confirmed Registration is Cancelled .	CSS Provider	Gas Enquiry Service Provider	Registration Cancelled Synchronisation	CSS API
13.3.103	Additionally in the case of a gas RMP .	Issue Synchronisation that the Confirmed Registration is Cancelled .	CSS Provider	Gas Retail Data Agent	Registration Cancelled Synchronisation	CSS API
13.3.114	Additionally in the case of an electricity RMP .	Issue Synchronisation that the Confirmed Registration is Cancelled .	CSS Provider	Electricity Enquiry Service Provider	Registration Cancelled Synchronisation	CSS API
13.3.125	Additionally in the case of an electricity RMP .	Issue Synchronisation that the Confirmed Registration is Cancelled .	CSS Provider	Electricity Retail Data Agent	Registration Cancelled Synchronisation	CSS API
13.3.136	Additionally in the case of Supplier Agents Appointed to an Active Registration .	Issue Notification that the Confirmed Registration is Cancelled .	CSS Provider	MEM HHDC / NHHDC HHDA / NHHDA	Registration Change Anticipated Notification	CSS API
13.3.17	Additionally in the case of Supplier Agents Appointed to an Active Registration.	Issue Notification that the Confirmed Registration is Cancelled.	CSS Provider	HHDC/NHHDC -	Registration Change Anticipated Notification	CSS API
13.3.18	Additionally in the case of Supplier Agents Appointed to an Active Registration.	Issue Notification that the Confirmed Registration is Cancelled.	CSS Provider	HHDA/NHHDA	Registration Change Anticipated	CSS API

Commented [SJ9]: [Mop Up Update](#) - Added legacy agents as part of transition text. The requirement is to send to appointed agents so there is no need to differentiate MHHS from Non MHHS

Commented [SJ10]: Removed rather than replaced with Data Services as they are not expected to become CSS Users, as agreed through discussions at CCIAG and REC's MHHS Advisory Group (MSAG).

		<u>Cancelled.</u>			<u>Notification</u>	
13.3.149	Following receipt of valid Market Message .	Process data and utilise in accordance with the SEC .	SMDSP ECoS Service Provider		Internal Process	N/A
13.3.152	Following receipt of valid Market Message .	Process data and update the Gas Enquiry Service .	Gas Enquiry Service Provider		Internal Process	N/A
13.3.162	Following receipt of valid Market Message .	Process data and utilise in accordance with the UNC .	Gas Retail Data Agent		Internal Process	N/A
13.3.172	Following receipt of valid Market Message .	Process data and update the Electricity Enquiry Service .	Electricity Enquiry Service Provider		Internal Process	N/A
13.3.182	Following receipt of valid Market Message .	Include updated data in the next batch process and utilise in accordance with the BSC and REC .	Electricity Retail Data Agent		Internal Process	N/A
13.3.192	Where errors are identified in 13.3.149 – 13.3.2318.	Resolve error in accordance with the	SMDSP		Internal Process	N/A

		relevant Error Resolution Paths.	ECoS Service Provider Gas Enquiry Service Provider Gas Retail Data Agent Electricity Enquiry Service Provider Electricity Retail Data Agent			
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13.4. If the [CSS Provider](#) is required to send [Notifications](#) and/or [Synchronisation Messages](#) in accordance with this Paragraph 13, and where the affected [Registration](#) has a [Registration Status](#) of [Secured Active](#), the following interface table shall apply (noting that, in the case of [Initial Registration Requests](#), there is no [Losing Supplier](#), so no [Secured Inactive Notifications](#) or [Secured Inactive Synchronisation Messages](#) need be sent):

Ref	When	Action	From	To	Interface	Means
13.4.1	Where this Paragraph 13.4 applies.	Issue relevant Notification that the Registration is Secured Active .	CSS Provider	Gaining Supplier	Registration Secured Active Notification	CSS API
13.4.2	Where this Paragraph 13.4 applies.	Issue Notification that the Losing Supplier's Registration is Secured Inactive .	CSS Provider	Losing Supplier	Registration Secured Inactive Notification	CSS API
13.4.3	Where this Paragraph 13.4 applies.	Issue Synchronisation that the Registration is Secured Active .	CSS Provider	SMDSP ECoS Service Provider	Registration Secured Active Synchronisation Registration Secured Inactive Synchronisation	CSS API
13.4.4	Additionally in the case of a gas RMP .	Issue Notification that the Registration is Secured Active .	CSS Provider	Gaining Shipper	Registration Secured Active Notification	CSS API
13.4.5	Additionally in the case of a gas RMP .	Issue Notification that the Losing Supplier's Registration is Secured Inactive .	CSS Provider	Losing Shipper	Registration Secured Inactive Notification	CSS API

13.4.6	Additionally in the case of a gas RMP .	Issue Synchronisation that the Gaining Supplier's Registration is Secured Active and the Losing Supplier's Registration is Secured Inactive .	CSS Provider	Gas Enquiry Service Provider	Registration Secured Inactive Synchronisation Registration Secured Active Synchronisation	CSS API
13.4.7	Additionally in the case of a gas RMP .	Issue Synchronisation that the Gaining Supplier's Registration is Secured Active and the Losing Supplier's Registration is Secured Inactive .	CSS Provider	Gas Retail Data Agent	Registration Secured Inactive Synchronisation Registration Secured Active Synchronisation	CSS API
13.4.8	Additionally in the case of an electricity RMP .	Issue Synchronisation that the Gaining Supplier's Registration is Secured Active and the Losing Supplier's Registration is Secured Inactive .	CSS Provider	Electricity Enquiry Service Provider	Registration Secured Active Synchronisation Registration Secured Inactive Synchronisation	CSS API
13.4.9	Additionally in the case of an electricity RMP .	Issue Synchronisation that the Gaining Supplier's Registration is Secured Active and the Losing Supplier's Registration is Secured Inactive .	CSS Provider	Electricity Retail Data Agent	Registration Secured Active Synchronisation Registration Secured Inactive Synchronisation	CSS API

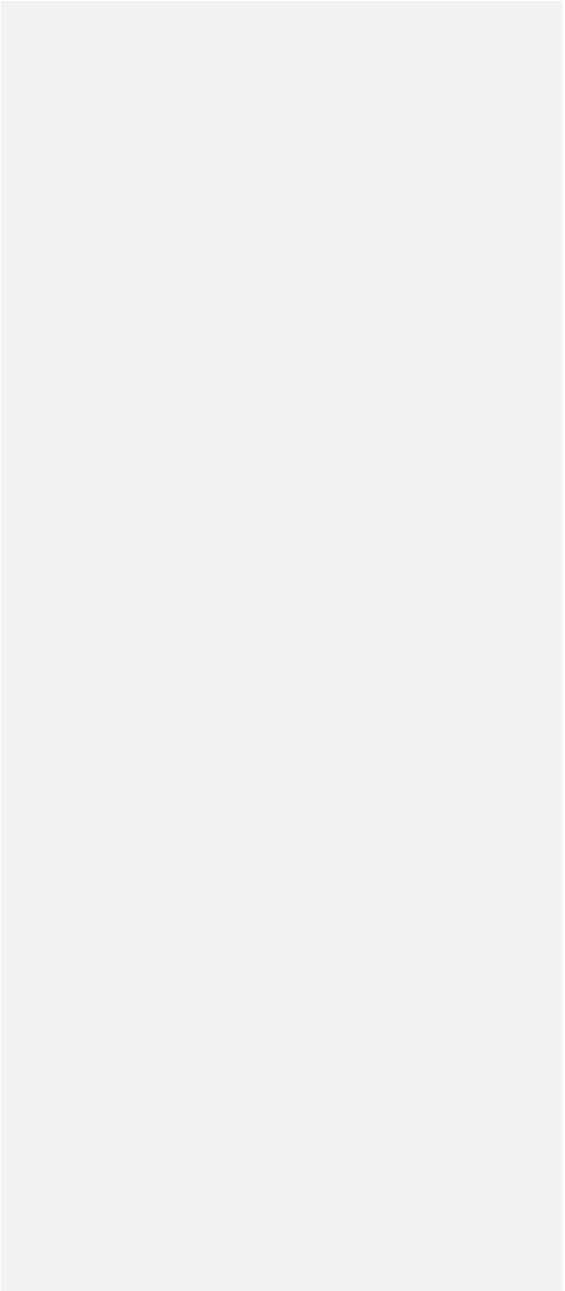
13.4.10	Additionally in the case of Supplier Agents Appointed to an Active Registration .	Issue Notification that the Losing Supplier's Registration is Secured Inactive .	CSS Provider	MEM HHDC / NHHDC HHDA / NHHDA	Registration Secured Inactive Notification	CSS API
13.4.11	Additionally in the case of Supplier Agents Appointed to an Active Registration.	Issue Notification that the Losing Supplier's Registration is Secured Inactive.	CSS Provider	HHDC/NHHDC -	Registration Secured Inactive Notification	CSS API
13.4.12	Additionally in the case of Supplier Agents Appointed to an Active Registration .	Issue Notification that the Losing Supplier's Registration is Secured Inactive .	CSS Provider	HHDA/NHHDA	Registration Secured Inactive Notification	CSS API
13.4.11 3	Additionally in the case of Meter Asset providers associated to an RMP .	Issue Notification that the Gaining Supplier's Registration is Secured Active and the Losing Supplier's Registration is Secured Inactive .	CSS Provider	MAP	Registration Secured Active Synchronisation Registration Secured Inactive Synchronisation	
13.4.12 4	Following receipt of valid Market Message .	Process data and utilise in accordance with the SEC .	SMDSP ECoS Service Provider		Internal Process	N/A

Commented [SJ11]: [Mop Up Update](#) - Added legacy agents as part of transition text. The requirement is to send to appointed agents so there is no need to differentiate MHHS from Non MHHS

Commented [SJ12]: Removed rather than replaced with Data Services as they are not expected to become CSS Users, as agreed through discussions at CCIAG and REC's MHHS Advisory Group (MSAG).

13.4.13 5	Following receipt of valid Market Message .	Process data and update the Gas Enquiry Service .	Gas Enquiry Service Provider		Internal Process	N/A
13.4.14 6	Following receipt of valid Market Message .	Process data and utilise in accordance with the UNC .	Gas Retail Data Agent		Internal Process	N/A
13.4.15 7	Following receipt of valid Market Message .	Process data and update the Electricity Enquiry Service .	Electricity Enquiry Service Provider		Internal Process	N/A
13.4.16 8	Following receipt of valid Market Message .	Include updated data in the next batch process and utilise in accordance with the BSC and REC .	Electricity Retail Data Agent		Internal Process	N/A
13.4.17 9	Where errors are identified in 13.4.124 – 13.4.168.	Resolve error in accordance with the relevant Error Resolution Paths.	SMDSP ECoS Service Provider Gas Enquiry Service Provider Gas Retail		Internal Process	N/A

			Data Agent			
			Electricity Enquiry Service Provider			
			Electricity Retail Data Agent			



14 [Registration Deactivation Requests](#)

- 14.1. A [Registration Deactivation Request](#) can only be submitted in respect of an [RMP](#) with an [RMP Status](#) of [Dormant](#) or [Terminated](#). An [RMP's RMP Status](#) can be changed in accordance with the [RMP Lifecycle Schedule](#).
- 14.2. An [Energy Supplier](#) can only submit a [Registration Deactivation Request](#) for an [RMP](#) while it is the [Registered Supplier](#) for that [RMP](#).
- 14.3. The [Supply Effective Through Date](#) applied to a [Registration Deactivation Request](#) will be either:
- (a) the same date as the submission date, if submitted prior to 17.00 hours on the submission date; or
 - (b) the next calendar day, if submitted after 17.00 hours on the submission date.
- 14.4. [Registration Deactivation Requests](#) are subject to [Validation](#) in accordance with Paragraph 5 and the [Data Specification](#).

14.5. The following interface table applies to the submission of [Registration Deactivation Requests](#), and their acceptance or rejection by the [CSS Provider](#):

Ref	When	Action	From	To	Interface	Means
14.5.1	At the initiation of an Energy Supplier .	Submit Registration Deactivation Request .	Registered Supplier	CSS Provider	Registration Deactivation	CSS API
14.5.2	Following 14.5.1 where the message has passed synchronous validation.	Record the Registration Deactivation Request's Registration Service Request Status as Submitted .	CSS Provider		Internal Process	N/A
14.5.3	Following 14.5.2.	Perform asynchronous validation of Registration Deactivation Request .	CSS Provider		Internal Process	N/A
14.5.4	Following 14.5.3, if Registration Deactivation Request fails Validation .	Set Registration Service Request Status for Registration Deactivation Request to Rejected .	CSS Provider		Internal Process	N/A
14.5.5	Following 14.5.4, where Registration Service Request Status is updated to Rejected .	Issue Notification of Registration Deactivation Request being Rejected .	CSS Provider	Registered Supplier	Registration Validation Notification	CSS API
14.5.6	Following 14.5.3, if Registration Deactivation Request successfully completes Validation .	Update Registration Service Request Status for Registration Deactivation Request to Validated and the Registration Status to Secured Inactive . ¹⁵	CSS Provider		Internal Process	N/A
14.5.7	Following 14.5.6 where Registration	Issue Notification of	CSS Provider	Registered	Registration	CSS

	Service Request Status is updated to Validated .	Registration Deactivation Request being Validated .		Supplier	Validation Notification	API
14.5.8	Following 14.5.7 where the Registration Status is updated to Secured Inactive .	Issue Notification or Synchronisation for Registration Status to Secured Inactive .	CSS Provider	Recipients defined in Paragraph 14.6	Market Message ¹⁶	CSS API
14.5.9	To have effect from 00.00 at the end of the Supply Effective Through Date .	Update the Energy Supplier's Registration Status to Inactive .	CSS Provider		Internal Process	N/A

¹⁵ The [Registration Inactive](#) date will be recorded at 00:00 hours on the following day.

¹⁶ See Paragraph 14.6 for relevant [Market Message](#) sent to each [Market Participant](#).

14.6. The following interface table sets out the [Notifications](#) and [Synchronisation Messages](#) to be sent on acceptance by the [CSS Provider](#) of a [Registration Deactivation Request](#), where a [Registration](#) becomes [Secured Inactive](#):

Ref	When	Action	From	To	Interface	Means
14.6.1	Where this Paragraph 14.6 applies.	Issue Notification that Registration is Secured Inactive .	CSS Provider	Registered Supplier	Registration Secured Inactive Notification	CSS API
14.6.2	Where this Paragraph 14.6 applies.	Issue Synchronisation that Registration is Secured Inactive .	CSS Provider	SMDSP ECoS Service Provider	Registration Secured Inactive Synchronisation	CSS API
14.6.3	Additionally in the case of a gas RMP .	Issue Notification that Registration is Secured Inactive .	CSS Provider	Registered Shipper	Registration Secured Inactive Notification	CSS API
14.6.4	Additionally in the case of a gas RMP .	Issue Synchronisation that Registration is Secured Inactive .	CSS Provider	Gas Enquiry Service Provider	Registration Secured Inactive Synchronisation	CSS API
14.6.5	Additionally in the case of a gas RMP .	Issue Synchronisation that Registration is Secured Inactive .	CSS Provider	Gas Retail Data Agent	Registration Secured Inactive Synchronisation	CSS API
14.6.5	Additionally in the case of an electricity RMP .	Issue Synchronisation that Registration is Secured Inactive .	CSS Provider	Electricity Enquiry Service	Registration Secured Inactive	CSS API

		Secured Inactive.		Provider	Synchronisation	
14.6.6	Additionally in the case of an electricity RMP .	Issue Synchronisation that Registration is Secured Inactive .	CSS Provider	Electricity Retail Data Agent	Registration Secured Inactive Synchronisation	CSS API
14.6.7	Additionally in the case of Supplier Agents Appointed to an Active Registration .	Issue Notification that Registration is Secured Inactive .	CSS Provider	MEM HHDC / NHHDC HHDA / NHHDA	Registration Secured Inactive Notification	CSS API
14.6.8	Additionally in the case of Supplier Agents Appointed to an Active Registration.	Issue Notification that Registration is Secured Inactive.	CSS Provider	HHDC/NHHDC -	Registration Secured Inactive Notification	CSS API
14.6.9	Additionally in the case of Supplier Agents Appointed to an Active Registration.	Issue Notification that Registration is Secured Inactive.	CSS Provider	HHDA/NHHDA -	Registration Secured Inactive Notification	CSS API
14.6. 840	Additionally in the case of Meter Asset Providers associated to an RMP .	Issue Notification that Registration is Secured Inactive .	CSS Provider	MAP	Registration Secured Inactive Synchronisation	CSS API
14.6. 944	Following receipt of valid Market Message .	Process data and utilise in accordance with the SEC .	SMDSP ECoS Service Provider		Internal Process	N/A
14.6. 1042	Following receipt of valid Market Message .	Process data and update the Gas Enquiry Service .	Gas Enquiry Service Provider		Internal Process	N/A

Commented [SJ13]: [Mop Up Update](#) - Added legacy agents as part of transition text. The requirement is to send to appointed agents so there is no need to differentiate MHHS from Non MHHS

Commented [SJ14]: Removed rather than replaced with Data Services as they are not expected to become CSS Users, as agreed through discussions at CCIAG and REC's MHHS Advisory Group (MSAG).

14.6.1 ¹³	Following receipt of valid Market Message .	Process data and utilise in accordance with the UNC .	Gas Retail Data Agent		Internal Process	N/A
14.6.1 ²⁴	Following receipt of valid Market Message .	Process data and update the Electricity Enquiry Service .	Electricity Enquiry Service Provider		Internal Process	N/A
14.6.1 ³⁵	Following receipt of valid Market Message .	Include updated data in the next batch process and utilise in accordance with the BSC and REC .	Electricity Retail Data Agent		Internal Process	N/A
14.6.1 ⁴⁶	Where errors are identified in 14.6. ⁹⁴⁴ – 14.6.1 ³⁵ .	Resolve error in accordance with the relevant Error Resolution Paths.	SMDSP ECoS Service Provider Gas Enquiry Service Provider Gas Retail Data Agent Electricity Enquiry Service Provider Electricity Retail Data Agent		Internal Process	N/A

15 [Change of Shipper Requests](#)

- 15.1. Only [Gas Suppliers](#) can submit a [Change of Shipper Request](#). A [Gas Supplier](#) can only submit a [Change of Shipper Request](#) for an [RMP](#) while it is the [Registered Supplier](#) for that [RMP](#).
- 15.2. The effective from date which can be specified in a [Change of Shipper Request](#) must be a date occurring before any date on which the [Energy Supplier's Registration](#) is due to become [Inactive](#); and:
- (a) in the case of a [Change of Shipper Request](#) submitted before 17.00 hours, no earlier than the next day after the day on which it was submitted; or
 - (b) in the case of a [Change of Shipper Request](#) submitted at or after 17.00 hours, no earlier than the second day after the day on which it was submitted.
- 15.3. To determine whether to accept or reject a [Change of Shipper Request](#) submitted by an [Energy Supplier](#), the [CSS Provider](#) shall:
- (a) check that the [Shipper](#) specified in the request is not subject to a [Market Sanction](#);
 - (b) check that the request is consistent with the [Energy Supplier's](#) applicable [Regulatory Alliances](#) and [Commercial Alliances](#); and
 - (c) follow any other [Validation](#) rules set out in Paragraph 5 or the [Data Specification](#).

15.4. The following interface table applies to the [Change of Shipper Requests](#), and their acceptance or rejection by the [CSS Provider](#):

Ref	When	Action	From	To	Interface	Means
15.4.1	At the initiation of an Energy Supplier .	Submit Change of Shipper Request .	Registered Supplier	CSS Provider	Update Active Registration	CSS API
15.4.2	Following 15.4.1 where the message has passed synchronous validation.	Set Change of Shipper Request's Registration Status to Submitted .	CSS Provider		Internal Process	N/A
15.4.3	Following 15.4.2.	Perform asynchronous validation of Change of Shipper Request .	CSS Provider		Internal Process	N/A
15.4.4	Following 15.4.3 if Change of Shipper Request fails Validation .	Set Change of Shipper Request's Registration Status to Rejected .	CSS Provider		Internal Process	N/A
15.4.5	Following 15.4.4, where Registration Event Request Status is updated to Rejected .	Issue Notification of Change of Shipper Request being Rejected .	CSS Provider	Registered Supplier	Registration Validation Notification	CSS API
15.4.6	Following 15.4.3 if Change of Shipper Request successfully completes Validation .	Set Change of Shipper Request's Registration Status to Validated and record the change of Shipper and the effective date of such change.	CSS Provider		Internal Process	N/A
15.4.7	Following 15.4.6, where Registration Event Request Status is updated to Validated .	Issue Notification of an accepted Change of Shipper Request , and the effective date of such change.	CSS Provider	Registered Supplier	Registration Validation Notification	CSS API

15.4.8	Following 15.4.7, where Change of Shipper Request is accepted.	Issue Notification or Synchronisation for an accepted Change of Shipper Request , and the effective date of such change.	CSS Provider	Recipients defined in Paragraph 15.6	Market Message ¹⁷	CSS API
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¹⁷ See Paragraph 15 for relevant [Market Message](#) sent to each [Market Participant](#).

- 15.5. Where a [Change of Shipper Request](#) has been accepted for an [RMP](#), but has yet to become effective, a new [Energy Supplier's Registration](#) becoming [Secured Active](#) in respect of that [RMP](#), with a [Supply Effective From Date](#) which is the same as or prior to the [Effective From Date](#) of the [Change of Shipper Request](#) shall result in the original [Change of Shipper Request](#) not becoming effective.
- 15.6. It is not possible to cancel a future dated [Change of Shipper Request](#) where a different [Shipper](#) is appointed. An additional request must be submitted with the new [Shipper](#) details, using the same [Shipper](#) effective from date.

15.7. The following interface table applies where the [CSS Provider](#) is required to send [Notifications](#) and [Synchronisation Messages](#) under Paragraph 15.4:

Ref	When	Action	From	To	Interface	Means
15.7.1	Where this Paragraph 15.7 applies.	Issue Notification of Change of Shipper.	CSS Provider	Losing Shipper	Registration Event Notification	CSS API
15.7.2	Where this Paragraph 15.7 applies.	Issue Notification of Change of Shipper.	CSS Provider	Gaining Shipper	Registration Event Notification	CSS API
15.7.3	Where this Paragraph 15.7 applies.	Issue Synchronisation of Change of Shipper.	CSS Provider	Gas Enquiry Service Provider	Registration Event Notification	CSS API
15.7.4	Where this Paragraph 15.7 applies.	Issue Synchronisation of Change of Shipper.	CSS Provider	Gas Retail Data Agent	Registration Event Notification	CSS API
15.7.5	Following receipt of valid Market Message .	Process data and update the Gas Enquiry Service .	Gas Enquiry Service Provider		Internal Process	N/A
15.7.6	Following receipt of valid Market	Process data and utilise in	Gas Retail Data		Internal Process	N/A

	Message.	accordance with the UNC.	Agent			
15.7.7	Where errors are identified in 15.7.5 – 15.7.6.	Resolve error in accordance with the relevant Error Resolution Paths.	Gas Enquiry Service Provider Gas Retail Data Agent		Internal Process	N/A

16 [Change of Domestic Premises Indicator Requests](#)

16.1. An [Energy Supplier](#) can only submit a [Change of Domestic Premises Indicator Request](#) for an [RMP](#) while it is the [Registered Supplier](#) for that [RMP](#). As the [Data Master](#) for the [Data Item](#) recorded as the [Domestic Premises Indicator](#) for an [RMP](#), the [Registered Supplier](#) shall update this [Data Item](#) where it becomes aware that it is not correct.

16.2. The [Change of Domestic Premises Indicator Request](#) must be sent on the date that the [Energy Supplier](#) becomes aware of a historic change, or on the date on which the change occurs (if the [Energy Supplier](#) has received prior notification of the date on which a change is to become effective).

16.3. The following interface table applies to the [Change of Domestic Premises Indicator Requests](#), and their acceptance or rejection by the [CSS Provider](#):

Ref	When	Action	From	To	Interface	Means
16.3.1	Following an Energy Supplier identifying that paragraph 16.3 applies.	Submit Change of Domestic Premises Indicator Request .	Registered Supplier	CSS Provider	Update Active Registration	CSS API
16.3.2	Following 16.3.1 where the message has passed synchronous validation.	Set Change of Domestic Premises Indicator Request's Registration Status to Submitted .	CSS Provider		Internal Process	N/A
16.3.3	Following 16.3.2.	Perform asynchronous validation of Change of Domestic Premises Indicator Request .	CSS Provider		Internal Process	N/A
16.3.4	Following 16.3.3 if Change of Domestic Premises Indicator Request Validation fails.	Set Change of Domestic Premises Indicator Request's Registration Status to Rejected .	CSS Provider		Internal Process	N/A
16.3.5	Following 16.3.4 where Registration Event Request Status is updated to Rejected .	Issue Notification of Change of Domestic Premises Indicator Request being Rejected .	CSS Provider	Registered Supplier	Registration Validation Notification	CSS API
16.3.6	Following 16.3.3 if Change of Domestic Premises Indicator Request Validation successfully completes Validation .	Set Change of Domestic Premises Indicator Request's Registration Status to Validated , and record the change to the Domestic	CSS Provider		Internal Process	N/A

		Premises Indicator and the effective date of such change.				
16.3.7	Following 16.3.6, where Registration Event Request Status is updated to Validated .	Issue Notification of an accepted Change of Domestic Premises Indicator Request .	CSS Provider	Registered Supplier	Registration Validation Notification	CSS API
16.3.8	Following 16.3.7, where Change of Domestic Premises Indicator Request is accepted.	Issue Notification or Synchronisation for an accepted Change of Domestic Premises Indicator Request .	CSS Provider	Recipients defined in Paragraph 16.4	Market Message ¹⁸	CSS API

¹⁸ See Paragraph 16.4 for relevant [Market Message](#) sent to each [Market Participant](#).

16.4. The following interface table applies where the [CSS Provider](#) is required to send [Notification](#) and [Synchronisation Messages](#) following a [Change of Domestic Premises Indicator Request](#):

Ref	When	Action	From	To	Information Required	Method
16.4.1	Where this Paragraph 16.4 applies.	Issue Synchronisation of Change of Domestic Premises Indicator.	CSS Provider	SMDSP ECoS Service Provider	Registration Event Synchronisation	CSS API
16.4.2	In the case of a gas RMP , where this Paragraph 16.4 applies.	Issue Notification of Change of Domestic Premises Indicator.	CSS Provider	Registered Shipper	Registration Event Notification	CSS API
16.4.3	In the case of a gas RMP , where this Paragraph 16.4 applies.	Issue Synchronisation of Change of Domestic Premises Indicator.	CSS Provider	Gas Enquiry Service Provider	Registration Event Synchronisation	CSS API
16.4.4	In the case of a gas RMP , where this Paragraph 16.4 applies.	Issue Synchronisation of Change of Domestic Premises Indicator.	CSS Provider	Gas Retail Data Agent	Registration Event Synchronisation	CSS API
16.4.5	In the case of an electricity RMP , where this Paragraph 16.4 applies.	Issue Synchronisation of Change of Domestic Premises Indicator.	CSS Provider	Electricity Enquiry Service Provider	Registration Event Synchronisation	CSS API

16.4.6	In the case of an electricity RMP , where this Paragraph 16.4 applies.	Issue Synchronisation of Change of Domestic Premises Indicator.	CSS Provider	Electricity Retail Data Agent	Registration Event Synchronisation	CSS API
16.4.7	Following receipt of valid Market Message .	Process data and utilise in accordance with the SEC .	SMDSP ECoS Service Provider		Internal Process	N/A
16.4.8	Following receipt of valid Market Message .	Process data and update the Gas Enquiry Service .	Gas Enquiry Service Provider		Internal Process	N/A
16.4.9	Following receipt of valid Market Message .	Process data and utilise in accordance with the UNC .	Gas Retail Data Agent		Internal Process	N/A
16.4.10	Following receipt of valid Market Message .	Process data and update the Electricity Enquiry Service .	Electricity Enquiry Service Provider		Internal Process	N/A
16.4.11	Following receipt of valid Market Message .	Include updated data in the next batch process and utilise in accordance with the BSC and REC.	Electricity Retail Data Agent		Internal Process	N/A
16.4.12	Where errors are identified in 16.4.7 –	Resolve error in accordance with the relevant Error	SMDSP		Internal Process	N/A

	16.4.11.	Resolution Paths.	ECoS Service Provider Gas Enquiry Service Provider Gas Retail Data Agent Electricity Enquiry Service Provider Electricity Retail Data Agent			
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